BUILDING PERMIT APPLICATION

PROJECT SUMMARY: Project Name:		City/ETA Location: City ETA	
		(application fee & number of copies needed are based of	on location)
Property Location (Legal Description	– Lot, Block, Ad	dition):	
Property Address:			
New Construction or Addition to Existing: ☐ New Construction ☐ Addition to Existing		Existing Use of Property:	
Parcel Size (sf):		Building Footprint (sf):	
Number of Stories:		Total Square Footage of Building:	
Proposed Use of Property/Building (with square footages of each use if multiple uses):		Number of Off-street Parking Spaces Required	:
		Number of Off-street Parking Spaces Provided	:
PROPERTY OWNER:			
Name:		Daytime Telephone Number:	
Mailing Address:			
DEVELOPER (IF DIFFERENT THAN OWNER):			
Name:		Daytime Telephone Number:	
Mailing Address :			
CONTACT PERSON (FOR PURPOSES OF PROCESSING THIS APPLICATION):			
Name of Contact Person:		Name of Firm (if applicable):	
Mailing Address:			
Daytime Phone Number:	Fax Number:	E-mail Address:	
TO BE COMPLETED BY CITY STAFF:			
Zoning District:			
Occupancy Classification:			